

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY: Dan Milam**

**TODAY'S DATE: September 16, 2013**

**DEPARTMENT:**

**Information Technology**

**SIGNATURE OF DEPARTMENT HEAD:**

**Dan Milam**

**REQUESTED AGENDA DATE:**

**September 23, 2013**

**SPECIFIC AGENDA WORDING:**

Request consideration to purchase MailRoute for email SPAM protection.

**PERSON(S) TO PRESENT ITEM:**

**Dan Milam**

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME: 05**

**ACTION ITEM: XX**

**WORKSHOP: \_\_\_\_\_**

(Anticipated number of minutes needed to discuss item) **CONSENT: \_\_\_\_\_**

**EXECUTIVE: \_\_\_\_\_**

**STAFF NOTICE:**

**COUNTY ATTORNEY: \_\_\_\_\_**

**IT DEPARTMENT: \_\_\_\_\_**

**AUDITOR: \_\_\_\_\_**

**PURCHASING DEPARTMENT: XX**

**PERSONNEL: \_\_\_\_\_**

**PUBLIC WORKS: \_\_\_\_\_**

**BUDGET COORDINATOR: \_\_\_\_\_**

**OTHER: Adult Probation**

**\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

**COURT MEMBER APPROVAL \_\_\_\_\_**

**Date \_\_\_\_\_**

